

**NEPTUNE CITY BOARD OF EDUCATION  
NEPTUNE CITY, NEW JERSEY 07753**

November 21, 2019  
6:00 p.m. meeting

Neptune City School District  
Woodrow Wilson School

**BUSINESS MEETING MINUTES**

**I. CALL TO ORDER**

This is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

**II. ROLL CALL**

Board Members

Mr. Susino	<u> X </u>	Mrs. Smith	<u> X </u>	Mr. Lopez	<u> X </u>
Ms. Mordaunt	<u> X </u>	Mr. Wescott	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. McGuigan	<u> X </u>	Mr. Brown	<u> X </u>	Ms. Zanni	<u> X </u>

Others Present

Dr. Ferrie	<u> X </u>	Ms. Hellwig	<u> X </u>
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**III. FLAG SALUTE**

**VI. EXECUTIVE SESSION – 6:01 p.m. – 6:50**

Motion:  M. Smith  Second  C. Mordaunt

All in Favor  X  Oppose \_\_\_\_\_

RESOLVED, that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session at \_\_\_\_\_ p.m.to discuss matters relating to:

- Matters rendered confidential by state or federal law
- X  Personnel
- Appointment of a public official
- Matters covered by Attorney/Client Privilege
- Pending or anticipated litigation

- \_\_\_\_\_ Pending or anticipated contract negotiations
- \_\_\_\_\_ Protection of the safety or property of the public
- \_\_\_\_\_ Matters which would constitute an unwarranted invasion of privacy
- \_\_\_\_\_ Matters in which the release of information would impair a right to receive funds from the United States Government
- \_\_\_\_\_ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- \_\_\_\_\_ Possible imposition of a civil penalty or suspension
- \_\_\_\_\_ Proposed goals of the Superintendent or evaluations of Superintendent.

Motion: \_\_\_\_\_ M. McGuigan \_\_\_\_\_ Second \_\_\_\_\_ S. Zanni \_\_\_\_\_  
 All in Favor \_\_\_\_\_ X \_\_\_\_\_ Oppose \_\_\_\_\_

**IV. PRESENTATION**

None

**V. PUBLIC FORUM ON AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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- \_\_\_\_\_ L. Rizzo – questioned #13 (Treadstone) listed under Finance and Operations
  - \_\_\_\_\_ S. Rotem – do we need a broker for State plan
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**VI. MINUTES**

Approval of the minutes of the Business Meeting of October 24, 2019

Motion: \_\_\_\_\_ D. Whalen \_\_\_\_\_ Second \_\_\_\_\_ M. Smith \_\_\_\_\_  
 All in Favor \_\_\_\_\_ X \_\_\_\_\_ Abstain: \_\_\_\_\_ M. McGuigan; M. Smith; R. Brown \_\_\_\_\_

**VII. ADMINISTRATION AND COMMITTEE REPORTS**

**CHIEF SCHOOL ADMINISTRATOR'S REPORT**

Agenda:

Enrollment - October 2019

124	Neptune Senior High School
8	Poseidon
7	High Tech (0); Allied Health (2); Wall Communications (3); BioTechnology (2)
8	Red Bank High School
0	Class Academy
27	Out of District Special Education
244	Neptune City
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418	Total Enrollment

Fire Drills: 10/28/19 Off Site Evacuation 10/24/19

Student In School Suspensions (October): Three In School Two Out of School Suspensions

Missing Child Report: None - October

Enrollment Report for September (as of 10/31): 244 Neptune City

Discussion

- Halloween - Trick or Treat
- Basketball Tryouts – thank you Yvonne for getting basketballs and cheerleading uniforms
- Run for the Girls
- Veterans Celebration Breakfast on November 15 at 9 am. Students invited veterans to celebrate
- Debate Team Competition in Long Branch on November 23 at 3 pm
- Friendsgiving Celebration on November 27 in cafeteria during school day. Request for servers going to families
- Holiday Concert and Gallery Walk on December 18 at 6:30 pm
- Teachers In Services and Conferences went well

Use of Building

Neptune City Board of Recreation  
 Youth Recreational Basketball  
 Tuesdays, Wednesdays and Thursdays – 12/3/19 – 2/28/20  
 Gym – 6 p.m. – 9:30 p.m.

Dates for Gymnasium use:  
 December 3, 4, 5, 10, 11, 12, 17, 18, 19/2019  
 January 7, 8, 9, 14, 15, 16, 21, 22, 23, 28, 29, 30/20  
 February 4, 5, 6, 11, 12, 13, 19, 20, 25, 26, 27/20

All Star Night  
 February 28, 2020  
 Gym/Cafeteria 5 p.m. – 10 p.m.

Reports Filed

IDEA Final Report FY 2019  
 Comprehensive Maintenance Plan 2019  
 District Report of Transported Students  
 Child Nutrition Verification Data  
 SEMI quarterly report  
 Charter School Enrollment  
 Preschool Education Aid Application  
 HIB 2018-19 School Self-Assessment



3. To approve the following workshops:
  - *I&RS The Next Generation* for Valerie Levy held in Monroe Township on December 19, 2019 at a cost of \$149.00
  - *NJDOE Kindergarten Guidelines Training* for Kaitlyn Pantaleone and Claire Jacomme sponsored by NJDOE and NIEER on January 16, 2020 at no cost to the District
4. To approve QSAC - 2019 District Improvement Plan
5. To approve submission HIB School Self Assessment Report 2018-2019

RESOLVE, the Board of Education approve the items listed under Curriculum and Instruction as posted

Motion:	<u>          M. Smith          </u>		Second	<u>          B. Wescott          </u>
Mr. Susino	<u>      X      </u>	Mrs. Smith	<u>      X      </u>	Mr. Lopez <u>      X      </u>
Ms. Mordaunt	<u>      X      </u>	Mr. Wescott	<u>      X      </u>	Mr. Whalen <u>      X      </u>
Mrs. McGuigan	<u>      X      </u>	Mr. Brown	<u>      X      </u>	Ms. Zanni <u>      X      </u>

**FINANCE AND OPERATIONS**

COMMITTEE REPORTS - Christine Mordaunt (Chair)  
 Dave Whalen, Bob Brown

**RESOLUTIONS**

1. To approve the Payment of Bills per attached
2. To approve Transfer of Appropriations per attached
3. To approve Monthly Transfer Report per attached
4. To approve the Treasurer’s Report for September, 2019
5. To approve the Board Secretary’s Report for September, 2019
6. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of September 30th, 2019, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of September 30, 2019 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
7. To approve the discarding of obsolete computer equipment as per attached list.
8. To approve terminating the consulting services of K&G Risk Management Company effective December 31, 2019 **TABLED**
9. To approve terminating the health benefits consulting services of Brown & Brown Advisors effective December 31, 2019 **TABLED**

- 10. To approve the following tuition contracts:
  - Tuition Contract with The Rugby School for one student (TM) in the amount of \$59078.75 for the 2019-2020 school year.
  - Tuition Contract with Neptune Township BOE for one student (FA) in the amount of \$67,889.56 (217 days) and one student (JT) in the amount of \$62,216.70 (210 days) for the 2019-2020 school year.
  - Tuition Contract with Exploring Potential Empowering at Collier for one student (MP) in the amount of \$2,915.00 for 11 days for the 2019-2020 school year.
- 11. To approve Inspection and Service Agreement (Fire Alarm) with Red Hawk for the 2019-2020 school year in the amount of \$2,315.00.
- 12. To approve the submission of the Preschool Education Expansion Aid application
- 13. To approved the following resolution: **TABLED**

WHEREAS, the Neptune City Board of Education (hereinafter referred to as the “Board”) desires to retain the services of a Risk Management/Insurance Consultant in accordance with N.J.S.A. 18A:18A-5(a)(2) and (10); and

WHEREAS, Treadstone Risk Management LLC (hereinafter referred to as “Treadstone”) submitted a qualifications proposal to provide risk & insurance management services; and

WHEREAS, the Board finds the fee structure submitted by Treadstone in its proposal to be favorable; and

WHEREAS, based on the positive reputation of Treadstone and the fee structure, the Board desires to award a Risk Management/Insurance Consultant contract to Treadstone; and

WHEREAS, N.J.S.A. 18A:18A-5(a)(10) authorizes the Board to award a contract for insurance consultant services without public bidding, in accordance with the procedures established for an extraordinary unspecifiable service (hereinafter referred to as “EUS”), pursuant to N.J.S.A. 18A:18A-5(a)(2); and

NOW, THEREFORE, BE IT RESOLVED that Treadstone shall be appointed to provide risk management/ insurance consultant services and that a contract for such services shall be awarded for the following reasons:

- 1. The fee structures proposed are most advantageous to the Board, price and other factors considered.
- 2. Experience and resources necessary to perform the contract have been demonstrated.
- 3. Reputation and responsibility of the Risk Manager/Insurance Consultant are satisfactory.

BE IT FURTHER RESOLVED THAT:

Neptune City Board of Education –

- 1. The Board hereby appoints Treadstone to provide risk management/insurance consultant services subject to the execution of an Agreement to be prepared by the Board Attorney.
- 2. The Board authorizes the Board President and the Business Administrator/ Board Secretary to execute the Agreement and any other documents and to take all actions necessary to effectuate the terms of this resolution



**X. OLD BUSINESS**

Mr. Susino thanked everyone for their work on the CSA search

**XI. NEW BUSINESS**

B. Wescott – how can we spend the extra money in cafeteria and what is the status for outside lights

**XII. PUBLIC PARTICIPATION**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

None

**XIII. MOTION TO ADJOURN**

Motion: C. Mordaunt

Second A. Lopez

All in Favor X

Oppose

Time: 7:15 P.M.